

IRCA APPROVED ISO 14001:2015 EMS AUDITOR/LEAD AUDITOR TRAINING COURSE



Intertek

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Course provider: Intertek India
(Course Registration No. A18093)

Organized by:

FICCI QUALITY FORUM

82nd Course: Sept 26 – 30, 2016



1. COURSE OBJECTIVE

The aim of the course is to provide an understanding of the principles and practices of environment management system auditing and to impart practical training on environment management system auditing skills.

At the end of the course the participants will be able to:

- ✓ Interpret correctly the requirements of ISO 14001:2015 and how they apply to the processes of a company
- ✓ Conduct an effective gap analysis/internal audit/supplier's audit/third party certification audit
- ✓ Initiate improvements in the environment management system (EMS) of a company

2. YOU SHOULD ATTEND THIS COURSE IF:

- ✓ You require detailed knowledge of EMS auditing process
- ✓ Your job involves assessment of EMS of suppliers and potential suppliers
- ✓ You are responsible for managing the internal EMS audit function within your organization
- ✓ You are involved in preparing your organization for assessment by customers or certification body
- ✓ You wish to become registered as Auditor or Lead Auditor with International Register of Certificated Auditors (IRCA, IQA - UK)

3. PREREQUISITE

Prior to commencement of the course, all participants are expected to have an understanding of the content & implementation of ISO 14001 international standard on EMS.

4. RECOGNITION

The course is recognized by the IRCA, IQA-UK (International Register of Certificated Auditors). The course meets the training requirements for individuals seeking registration as Auditor/Lead Auditor with IRCA. The course is registered with IRCA and bears Certification No. A 18093

5. COURSE MATERIAL

Registered participants are sent pre-course material in advance for preparation. Course kit comprising detailed course material and International Standard on EMS is given to each participant.

6. CERTIFICATE

Those participants who successfully complete the continuous assessment during the course and also the written examination, which is conducted on 5th day of the course, **will be issued certificate by Intertek India**

7. COURSE SCHEDULE & REGISTRATION PROCEDURE

Date: Sept 26 – 30, 2016

Timing: 0930 hrs – 17:30 hrs

Nature: Non residential

Venue: FICCI, Federation House, New Delhi

Participation Fee: Rs. 22,850 + 15% Service Tax (Total amount of Rs. Rs. 26,278/-, includes cost of training, course kit, lunch, tea etc.)

Registration: Send registration form along with Cheque/DD in favour of "FICCI Quality Forum". The seats are limited to 20 and registration will be done on first come first serve basis

For further details & to reserve your seat, please contact:

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8. ABOUT OUR LEAD FACULTY

Our Lead Faculty of this course Mr. S.C. Arora has rich experience of over 40 years in quality control, third party certification & quality/environment management systems. He is IRCA UK certificated ISO 9000 QMS & ISO 14001 EMS Lead Auditor (Registration No. A005025) and has conducted more than 200 Lead Auditor Courses till date not only in India but in other countries viz. Bangladesh, Bahrain, Bhutan, Kyrgystan, Malawi, Maldives, Mauritius, Nepal Oman, Sri Lanka, Tajikistan, etc.

He is the author of six books on QMS related subjects published by International Trade Centre, UNCTAD/WTO, Geneva & United Nations Industrial Development Organization (UNIDO), Vienna for worldwide distribution.

He is the Principal Consultant of FICCI Quality Forum & has also provided consultancy to multinational, large, medium and small companies in India and abroad for effective

implementation of the ISO 9001 based Quality Environment Management Systems both in manufacturing & service sector.

9. ABOUT FICCI QUALITY FORUM

FICCI Quality Forum (FQF) is a specialized division of Federation of Indian Chambers of Commerce and Industry (FICCI) set up with main objective to sharpen the competitive edge of the Indian Industry. FQF provides training, consulting and research services focused on enhancing the quality quotient of clients and partner organization. FQF provides a full range of training programs on effective implementation of national and international management systems standards to support all learning needs from initial understanding to certification as Lead Auditor.

FQF retains a pool of highly qualified, experienced and best in class trainers for course delivery and provides both open house as well as in house courses. For the past 20 years FQF has conducted **over 350 IRCA U.K. approved Auditor/Lead Auditor training courses** for ISO 9001 Quality Management Systems (QMS), ISO 14001 Environment Management Systems (EMS), OHSAS 18001 Occupational Health and Safety Management Systems (OH&SMS) and ISO 22000 Food Safety Management Systems (FSMS).

In addition we also provide FICCI certified trainings on Energy Management Systems based on ISO 50001, Laboratory Management Systems based on ISO/IEC 17025, training on Six Sigma certification, Life Cycle Assessment, CDM, Project Management etc. We also provide consultancy support on the effective implementation of above management systems leading to certification/accreditation.

10. ABOUT INTERTEK INDIA

Intertek is an internationally reputed certification body with accreditation from **United Kingdom Accreditation Services (UKAS)** providing certifications for various management systems. The training division of international organizes and conducts QMS, EMS, OHSMS, FSMS, BRC & ISMS Lead Auditor Training Courses, Internal Auditor Training and other customized training to suit the requirements of clients.

11. COURSE CONTENT

1.0 Introduction

- 1.1 Environmental Issues
- 1.2 Pressures on Business
- 1.3 Initial Environmental Review
- 1.4 IRCA and Auditor Registration Scheme
- 1.5 Auditors code of Conduct

2.0 Understanding ISO 14001

- 2.1 Review of the Requirements of ISO 14001:2015 Standard
- 2.2 Introduction to Business Management System
- 2.3 Introduction to ISO 14001
- 2.4 ISO 14001 – Policy
- 2.5 ISO 14001 – Planning
- 2.6 ISO 14001 – EMS Implementation

- 2.7 ISO 14001 – Checking and Review
- 2.8 Eco Management and Audit Scheme

3.0 The EMS Audit Process

- 3.1 Introduction to EMS Auditing
- 3.2 Certification of an EMS to ISO 14001
- 3.3 Planning the Audit
- 3.4 Undertaking the Audit
- 3.5 Reporting the Audit
- 3.6 Corrective Action, Audit Follow-Up and Close – Out

4.0 Environment Legislation

- 4.1 International Environment Law

5.0 Audit Tools & Techniques

- 5.1 Detailed Planning & Check List development
- 5.2 Searching for Evidence
- 5.3 Conducting Interview and Asking Questions
- 5.4 Auditor and Auditee Tactics
- 5.5 Recording the Results

Exercise on above

LIST OF PARTICIPANTS OF PREVIOUS ISO 14001 LEAD AUDITOR COURSES AT FICCI

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